

CALL FOR NOMINATIONS FOR THE DIGBY & AREA BOARD OF TRADE EXECUTIVE

AGM Date: Thursday, October 19, 2023

Time: 5:30pm; AGM starts @ 6:00 p.m.

Location: Digby Area Tourism Building, 110 Montague Row, Digby

Advance Nominations will be Accepted until Thursday, October 12, 2023. The nomination form is attached to this post. Complete Nomination Forms should be e-mailed to: info@digbytrade.ca

Purpose, Vision and Mission of the DABT

Our Purpose is to lead, unite and champion businesses to ensure Digby & Area is a thriving place to live and work.

Our Vision is to be an active, innovative, trusted, credible business organization known for educating, connecting with and engaging our community.

Our Mission is to provide leadership, information and connections and public policy support that will help ensure the success of our local business community.

Executive Positions Available for the 2023-24 Term:

President

First Vice President

Secretary

Treasurer

Director at Large

Duties

The President. It shall be the duty of the President to preside at all meetings of The Board and of The Directors and generally to promote the objectives of The Board and to carry on the affairs of The Board to the best advantage.

Other duties of the President shall be to select the Chairman for each of the standing committees. The President will present this list at the first general meeting following the annual meeting.

The First Vice-President. It shall be the duty of the First Vice-President to assist the President and to act in his/her stead when occasion demands, and in promoting the objectives of the Board.

The Treasurer. The Treasurer shall keep or cause to be kept a true and correct record of the finances of The Board, to collect all monies due and deposit all receipts in a chartered bank designated by The Directors, issue cheques for the payment of bills where approved by The Directors, prepare and present at monthly meetings of The Directors a statement showing receipts and expenditures for the previous month and for the fiscal year to date, prepare and present a financial statement showing the position of The Board's finances at the end of the fiscal year and generally carry out and perform such other duties as would ordinarily be required of a Treasurer or as may be assigned to him by The Directors. The annual statement shall be verified by two members of The Board appointed for that purpose.

The Secretary. The Secretary shall maintain accurate minutes of The Board and such committee meetings as deemed necessary by the President or the majority of the officers and directors. The person occupying this post should exercise with promptness other duties as normally attached to a Secretarial position and is accountable to The Board.

Director At Large. The Director At Large will perform such duties as may be assigned to him/her by the President or Board of Directors. Such duties may include overseeing membership drives, attending at potential business members' premises to explain the function and benefits of the Board of Trade, participating in the organization of special events, undertaking appointed research projects and/or attending meetings on behalf of the Board of Trade.

Other Info

Any three members may nominate any member for an office not later than one week before the Annual General Meeting. Such nomination shall contain the signatures of three members and the signature of the nominee stating that he/she is willing to stand for office.

All members nominated for an office must be members in good standing for a minimum of six (6) months prior to the Annual General Meeting.

All nominees for the position of Vice-President must acknowledge that President and both Vice-Presidents follow a pattern of succession, and nominees will agree to move forward and eventually become President. Any member not willing to move forward and eventually become President should not accept a nomination for Vice-President.

Let's continue the long history of the Digby & Area Board of Trade, one of the oldest in Canada and work to be united in our efforts to keep Digby's business community healthy, strong and viable!

Sincerely,

The Nominating Committee

Karen Enright, Past President
Secretary

David Cvet, Director at Large

Linda Weir,